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The new SmartArt[TM] graphics allow you to create process charts, radial charts, organization charts, and more. Leverage the themes and styles Microsoft provides in Office 2007 or customize the art to make your own designs. This book covers all the drawing tools in Microsoft Office 2007. Using SmartArt[TM], WordArt or Shapes, you can create eye-catching documents that will get noticed. Dress up your next presentation with colorful business diagrams.

Leveraging SmartArt [Book]

Notes: If the Text pane is not visible, click the arrow control on the left side of the SmartArt graphic. To add text, like a title, in an arbitrary position close to or on top of your SmartArt graphic, on the Insert tab, in the Text group, click Text Box to insert a text box. If you want only the text in your text box to appear, right-click your text box, click Format Shape or Format Text Box ...

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To add your first piece of SmartArt, go to the Insert menu on the PowerPoint ribbon. Find the SmartArt menu option and click on it to launch the SmartArt menu. Go to the Insert > SmartArt menu to add a SmartArt graphic in PowerPoint. The next menu that pops up allows you to choose what type of SmartArt to add to your PowerPoint presentation.

How to Get Started With Using SmartArt in PowerPoint

You will find an option at the top left corner of the ribbon that allows you to vary the size of the individual elements in a diagram as follows: So, by leveraging the options in SmartArt fully, you can convey your message far more effectively. Related: 3 Creative SmartArt Graphic Ideas.

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Home > PowerPoint Tutorials > Smart Art > PowerPoint SmartArt Features. PowerPoint SmartArt is far smarter than you imagine. Discover 5 lesser known features of the tool that can surprise your audience. Most of us don't fully leverage the power of this in-built tool in PowerPoint. We tend to be content with the default options available.

5 Stunning PowerPoint SmartArt Features You Never Knew

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- [Instructor] You can quickly give a list of items in a presentation slide a more graphical representation by creating a SmartArt diagram. If you are familiar with working with SmartArt in a desktop Office application such as Outlook, Excel, PowerPoint, or Word, the process in PowerPoint Online is slightly different. Let's start by inserting a new slide after slide four titled Leveraging E ...

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Creating a SmartArt template for distribution is a completely different and more complex operation that really needs full articles to explain it. In the meantime, here is the best reference available: Leveraging SmartArt Graphics

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